

NOTICE OF MEETING

Licensing Panel Wednesday 8 February 2017, 2.00 pm Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Licensing Panel

Councillor Leake (Chairman), Councillors Brossard and Mrs McKenzie

ALISON SANDERS Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Lizzie Rich Telephone: 01344 352253 Email: lizzie.rich@bracknell-forest.gov.uk Published: 30 January 2017



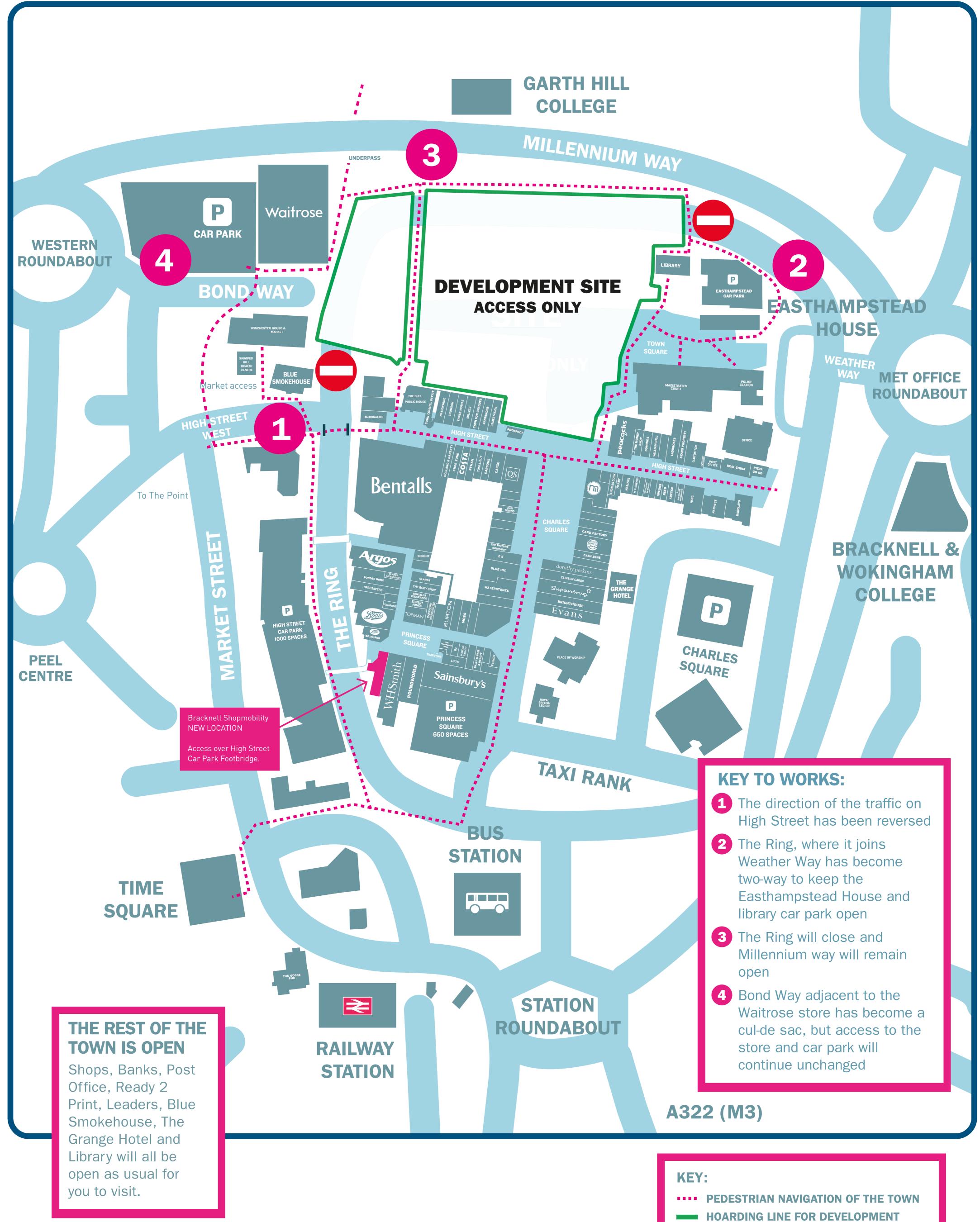
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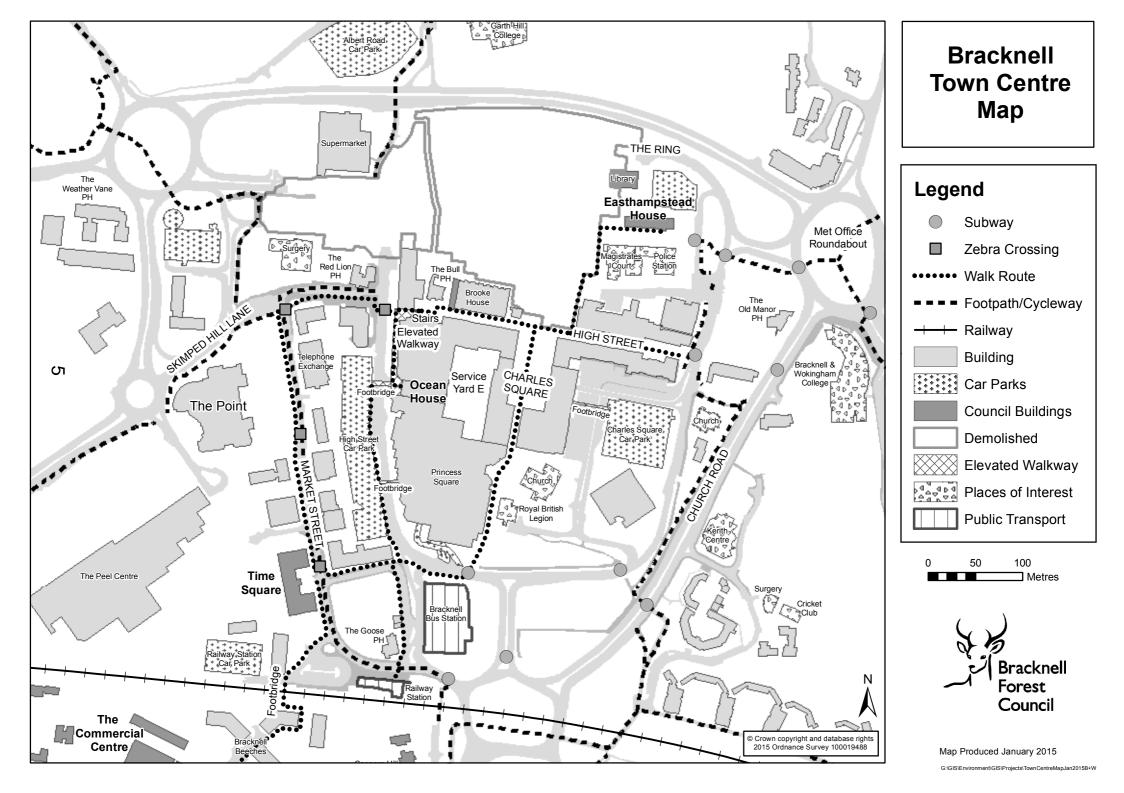
Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

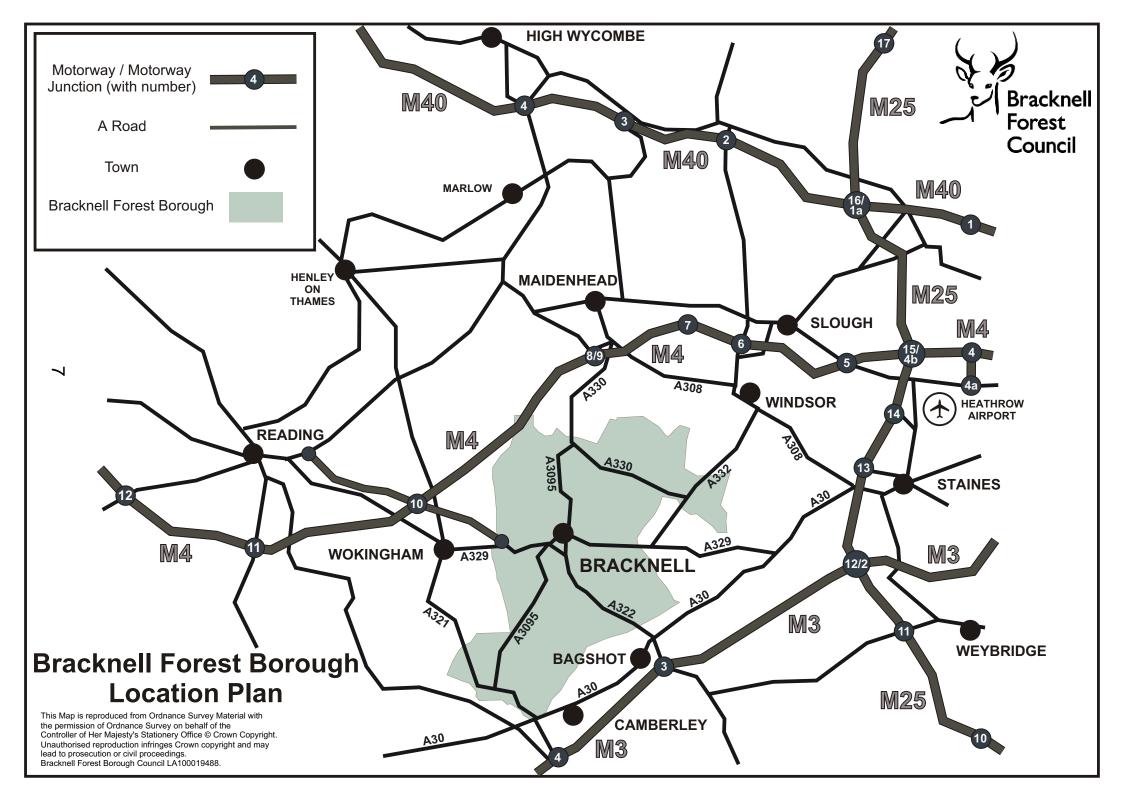
AGENDA

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Declarations of Interest	
Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.	
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	 Declarations of Interest Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. The Procedure for Hearings at Licensing Panels Application to Vary a Premises Licence for The Rose and Crown, Woodside Road, Winkfield, SL4 2DP Annex A Application form Annex B – Proposed plan Annex C – Existing premises licence Annex D – Existing premises plan Annex F – Representation Annex F – Representation Annex G – Representation Annex H – Representation Annex H – Representation

BRACKNELL TOWN CENTRE OPEN AS USUAL DURING ROAD LAYOUT CHANGES







INFORMATION AND THE PROCEDURE FOR HEARINGS OF THE LICENSING PANEL

The following document provides information and outlines the procedure taken for hearings by the Licensing Panel, when considering applications.

1. REQUIREMENTS FOR THE HEARING

- 1.1 The applicant will normally be required to attend the meeting in person. They will be entitled to be represented by a solicitor or counsel or by any other individual provided that the name of any such person is given to the Council's Licensing Manager 48 hours in advance of the hearing.
- 1.2 Written notification of the intended proceedings will be given to the applicant not less than ten clear working days before the meeting. This notification will give details of the procedure to be followed at the hearing and shall advise applicants of their right to be represented.
- 1.3 Any documents to be produced at the hearing by the Director of Environment, Culture and Communities representative shall be sent so as to reach the applicant by no later than 48 hours before the hearing. A copy of these documents shall at the same time be given to Democratic Services to distribute to members of the Panel.
- 1.4 Any documents to be produced at the hearing by the applicant shall be sent to the Council's Licensing Manager by no later than 48 hours before the hearing. A copy of these documents shall at the same time be sent to Democratic Services to distribute to members of the Panel.
- 1.5 At the discretion of the Panel any or all of the requirements set out in paragraphs 1.3 to 1.4 above may be waived, provided that the Panel is satisfied that the interests of the applicant or any objector have not been prejudiced.
- 1.6 Financial costs incurred by either party in the hearing must be met in full by those parties and no awards for costs will be made to either party regardless of the outcome of the hearing.
- 1.7 The public will be allowed access, except if "Confidential Information" as defined by Section 100A of the Local Government Act 1972 is likely to be disclosed (in which case the public must be excluded) or, if "Exempt Information" falling within Schedule 12A of the Local Government Act 1972 is likely to be disclosed in which case the Panel may decide to exclude the public.

2. ORDER OF THE HEARING

- 2.1 Hearings shall be conducted as follows:
 - (a) The Chairman will open the proceedings by stating the nature of the matter which is to be considered and will welcome the parties, introduce them and confirm the roles of those present.
 - (b) The Chairman will ask the officers to confirm whether or not the formal requirements in respect of the matter to be considered have been complied with.
 - (c) The applicant will be asked if there is any reason for the case to be adjourned. An adjournment will only normally be granted if unforeseeable circumstances can be demonstrated which would be prejudicial to a fair hearing if it was heard at that time.

- (d) The Chairman shall first call upon the Director of Environment, Culture and Communities representative to put forward their case.
- (e) If satisfied as to the formal requirements, the Panel will consider the merits of the application or proposed suspension/revocation and the report of the officer. The Panel may ask the Director of Environment, Culture and Communities representative for clarification of any points.
- (f) The applicant shall have an opportunity to put questions to the Director of Environment, Culture and Communities representative.
- (g) The Chairman will then invite (if any) interested parties who have made representations to speak. The Panel may ask interested parties questions and points of clarification.
- (h) The Chairman will then invite the applicant or licence holder to make any representations.
- (i) The Chairman, members of the Panel and the Director of Environment Culture and Communities representative may ask the applicant questions and points of clarification. Having heard the applicant's statement, any Responsible Authorities in attendance will be given the opportunity to respond.
- (j) An opportunity shall be given to the Director of Environment, Culture and Communities representative and the applicant, in that order, to sum up their case (but not to add any new facts).
- (k) The Panel members, the representative from Legal Services and Clerk to the Panel shall withdraw. Officers present do not take part in the decision making but will provide legal and procedural advice and record the decision.
- (I) The members of the Panel consider their decision. The applicant or his/her representative (if any) and any officer present is asked to remain in attendance and if any further clarification or information is required from the applicant or licence holder or any officer, this will be sought by the clerk.
- 2.2 The decision of the Panel shall be notified to the applicant and her/his representative (if any) within two working days following the meeting. In most cases, a verbal decision will be given on the day of the hearing.

3. ROLES OF THOSE AT THE HEARING

- 3.1 The Director of Environment Culture and Communities representative is present at the hearing to present the professional officer's case for refusal, suspension or revocation of licences. They are also present to challenge points put forward by the applicant.
- 3.2 Members of the Panel are present to consider and determine an application or to consider if a licence should be suspended or revoked. In doing so they will follow the above procedure.
- 3.3 The representative from Legal Services is present to provide legal and procedural advice to the members of the Panel and to assist in the clarification of any issues which might arise.
- 3.4 The representative from Democratic Services is present to provide procedural advice to members of the Panel and to record the decision.

Address for Correspondence:

Licensing Team Leader Environment, Culture and Communities Bracknell Forest Council Time Square Market Street Bracknell Berkshire RG12 1JD Tel: 01344 352517 e-mail: <u>laura.driscoll@bracknell-forest.gov.uk</u>

Democratic Services, Corporate Services Bracknell Forest Council Easthampstead House Town Square Bracknell Berkshire RG12 1AQ Tel: 01344 352253 e-mail: lizzie.rich@bracknell-forest.gov.uk

4. BACKGROUND

4.1 The Council's Licensing Panel has been given delegated authority to deal with the following applications:

Matter to be dealt with:	Licensing Panel
Application for personal licence	If a Police objection
Application for personal licence with unspent	All cases
convictions	
Application for premises licence/club premises	If a relevant representation is
certificate	made
Application for provisional statement	If a relevant representation is
	made
Application to vary designated premises	If a Police objection
supervisor	
Application for transfer of premises licence	If a Police objection
Applications for interim authorities	If a Police objection
Applications to review premises licence/club	All cases
premises certificate	
Decision to object when local authority is a	All cases
consultee and not the relevant authority	
considering the application.	
Determination of a police objection to a	All cases
temporary event notice.	

- 4.2 In carrying out its licensing function, the Licensing Authority will promote the four Licensing Objectives. These are the only matters to be taken into account when determining an application. The four Licensing Objectives are:
 - Prevention of Crime and Disorder;
 - Public Safety;
 - Prevention of Public Nuisance; and
 - Protection of Children from Harm.

- 4.3 The Licensing Policy is about the regulation of licensable activities and as such is focussed on the direct impact of activities taking place on or in the vicinity of those premises. It is not a mechanism for controlling general nuisance unconnected to the Licensing Objectives.
- 4.4 The Council has, apart from the above, delegated power to determine applications, renew, suspend or revoke existing licences and consents to the Director of Environment Culture and Communities. The Director has in turn delegated such authority to officers within the Department.
- 4.5 Whilst officers have delegated authority there will be occasions where it is considered appropriate to refer the matter to the Licensing Panel. Specifically the Licensing & Safety Committee at its meeting on 12 March 2003, resolved to receive representations from applicants for either a licence or a consent where under delegated powers the applicant has been advised that a refusal or revocation is likely.
- 4.6 Where the application is being considered for refusal, having exhausted all options for negotiating an acceptable solution, the applicant is invited should they wish to present their case to the Panel. This request must have been made in writing within 21 days following receipt of a letter from the Council offering the opportunity of a hearing. If the applicant or licence holder fails to comply with this requirement or declines the offer, the matter will be dealt with under delegated authority.
- 4.7 Where an application is refused or a licence/consent is suspended or revoked by the Panel the applicant may have a right of appeal to the courts under the relevant provisions of the legislation and the Panel will inform the applicant within their decision letter.

LICENSING ACT 2003 HEARINGS – Right of Attendance, Assistance and Representation

Regulation 15 of the Licensing Act 2003 (Hearings) Regulations 2005.

15. Subject to regulations 14(2) and 25 in relation to hearings taking place in public and the right for the Chairman to ask a person attending the hearing to leave the room, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified to do so.

LICENSING ACT 2003 HEARINGS – REPRESENTATIONS AND SUPPORTING INFORMATION

Regulation 16,17,18 and 19 of the Licensing Act 2003 (Hearings) Regulations 2005.

- 16. At the hearing, a party shall be entitled to:
 - In response to a point upon which the Panel has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable).
 - If given permission by the Panel, question any other party.
 - Address the Panel.
- 17. Members of the Panel may ask any question of any party or other person appearing at the hearing.
- 18. In considering any representations or notice made by a party, the Panel may take into account documentary or other information produced by a party in support of their application, representations or Notice, (as applicable), either before the hearing or, with the consent of all the other parties at the hearing.
- 19. The Panel shall disregard any information given by a party or any other person to whom permission to appear at the hearing is given by the Panel which is not relevant to:
 - their application, representations or notice, (as applicable); or in the case of another person, the application representations or notice of the party requesting their appearance, and
 - The promotion of the licensing objectives or, in relation to a hearing to consider a notice given by a chief officer of police, the crime prevention objective.

LICENSING ACT 2003 HEARINGS – CONSEQUENCES WHERE A PARTY DOES NOT ATTEND, OR IS NOT REPRESENTED AT A HEARING

Regulation 20 of the Licensing Act 2003 (Hearings) Regulations 2005.

- 20. (1) If a party has informed the Authority that he does not intend to attend, or be represented at, a hearing, the hearing may proceed in his absence.
 - (2) If a party who has not so indicated fails to attend, or be represented, at a hearing, the Authority may:
 - (a) where it considers it to be **necessary in the public interest**, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
 - (3) Where the Authority holds the hearing in the absence of a party, the Authority shall consider at the hearing, the application, representations or Notice made by that party.
 - (4) Where the Authority adjourns the hearing to a specified date, it must, forthwith, notify the parties of the date, time and place to which the hearing has been adjourned

LICENSING PANEL 8 FEBRUARY 2017

LICENSING ACT 2003

THE ROSE AND CROWN, WOODSIDE ROAD, WINKFIELD, SL4 2DP

APPLICATION FOR VARIATION OF A PREMISES LICENCE (Chief Officer: Environment and Public Protection)

1 APPLICATION DETAILS

- 1.1 On 21 December 2016 an application was made by Greene King Retailing Ltd to vary the premises licence for the Rose and Crown, Woodside. The application is attached at **Annex A** and the proposed plan at **Annex B**. For reference, the existing licence and plan are attached at **Annex C** and **Annex D**.
- 1.2 The application is to change the layout of the premises in accordance with the proposed plan, with a summary of the changes as follows:
 - Amendments to fixed seating
 - Removals of internal structure to create a larger trading area
 - New French doors to the rear of the pub to create a rear courtyard garden
 - The licensable area has been extended to include the entire outdoor area
- 1.3 The following conditions have been proposed to be added to the licence:
 - All outdoor areas will be monitored periodically when regulated entertainment is taking place
 - Licensable activities will cease at 23:00 outdoors.

2 **REPRESENTATIONS RECEIVED**

- 2.1 During the period for making representations, from 21 December 2016 to 18 January 2017, five representations were received in respect of the application. These representations are attached at **Annexes E to I**.
- 2.2 In addition to the five representations received, concern was raised by the Thames Valley Police Licensing Officer regarding the wording of the proposed condition relating to monitoring of noise from the premises.
- 2.3 Following discussion with the applicant's agent, the Thames Valley Police Licensing Officer confirmed they would be happy for the application to proceed based upon the following conditions being added to the licence
 - The external areas of the premises shall be monitored by the DPS or a nominated person every 30 minutes from the start of any regulated entertainment and for a further 30 minutes after the permitted closing time of the premises, to ensure there is no noise which is likely to cause a nuisance to local residents.
 - All external monitoring and actions taken as a result of such monitoring shall be recorded and made available to authorised officers on request.
- 2.4 Although these conditions have been agreed by both Greene King's agent and the Thames Valley Police Licensing Officer, they must be approved by the panel before they can be added to the licence.

3 SUPPORTING INFORMATION

3.1 A map showing the location of the premises is attached at **Annex J**. This map also shows the location of those who have made representations.

3.2 Mediation was offered to the applicant and the individuals who made representations. This is scheduled to take place on 02 February 2017, after the deadline for publication of this report. An update will be provided on the result of the mediation at the Panel hearing.

4 RELEVANT BRACKNELL FOREST BOROUGH COUNCIL POLICIES

- 4.1 In determining applications, the Licensing Authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public living, working or engaged in normal activity in the area concerned (2.5).
- 4.2 The Council, as Licensing Authority, recognises that conditions attached to licences will be focused on matters which are within the control of individual licensees (2.7).
- 4.3 If it is reasonably considered that the licensing objectives cannot be met unless additional specific conditions are attached, then the Licensing Authority may consider attaching those which are appropriate for the promotion of the licensing objectives, proportionate to the individual style and characteristics of the event or premises concerned. (11.3)

5 RELEVANT NATIONAL GUIDANCE

- 5.1 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation. (9.36)
- 5.2 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:
 - a) the steps that are appropriate to promote the licensing objectives;
 - b) the representations (including supporting information) presented by all the parties;
 - c) the Guidance issued under section 182 of the Licensing Act 2003; and
 - d) its own statement of licensing policy. (9.37)
- 5.3 The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. (10.8)
- 5.4 Licensing conditions must be tailored to the individual type, location and characteristics of the premises and events concerned. They should be proportionate, justifiable and be capable of being met. (1.16)

6 **RECOMMENDATION**

- 6.1 The Licensing Authority must, having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives, either:
 - a) to grant the licence subject to the conditions as proposed, or
 - b) to grant the licence subject to modified and/or additional conditions, or
 - c) to grant the licence but exclude any of the licensable activities sought, or
 - d) to reject the application.

Background Papers Licensing Act 2003 Guidance issued under section 182 of the Licensing Act 2003 Regulations (cited as the Licensing Act 2003 [various] Orders 2005) Bracknell Forest Borough Council Statement of Licensing Policy (January 2016)

<u>Contact for further information</u> Charlie Fletcher, Licensing Officer 01344 352550 <u>charlie.fletcher@bracknell-forest.gov.uk</u>

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Greene King Retailing Ltd

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number LN/20050530

Part 1 – Premises Details

Postal addres	Postal address of premises or, if none, ordnance survey map reference or description						
	Rose & Crown Woodside Road						
Post town	Winkfield		Postcode	SL4 2DP			
Telephone number at premises (if any)							
Non-domestic	Non-domestic rateable value of premises £21,250						

Part 2 – Applicant details

Daytime cont telephone nu				
E-mail addres	ss (optional)			
Current posta different from	l address if premises address	Westgate Brewery Bury St Edmunds		
Post town	Suffolk		Postcode	IP33 1QT

Part 3 - Variation

Please tick as appropriate Do you want the proposed variation to have effect as soon as possible?

🗍 No

If not, from what date do you want the variation to take effect?

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⊠Yes

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

This is an application to change the layout of the premises in accordance with the submitted plan.

The main changes are as follows:

- 1. Amendments to fixed seating
- 2. Removals of internal structure to create a larger trading area
- 3. New French doors to the rear of the pub to create a rear courtyard garden

Additionally, the licensable area has been extended to include the entire outdoor area.

In order to mitigate any impact on the licensing objectives, the following conditions have been proposed to be added to the premises licence:

- 1. All outdoor areas will be monitored periodically when regulated entertainment is taking place
- 2. Licensable activities will cease at 23:00h outdoors

All other conditions are to remain in place.

The opening times and licensable activities authorised by the premises licence are to remain unaltered.

Any part of the variation application that changes the plan/layout at the premises to be of no effect until the work has been completed.

Locations of any fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.

Any detail shown on the plan that is not required by the licensing plan regulations is indicative only and subject to change.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Prov	vision of regulated entertainment	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

Provision of late night refreshment (if ticking yes, fill in box I)	
Supply of alcohol (if ticking yes, fill in box J)	
In all cases complete boxes K, L and M	

Α

Plays Standard days and timings (please read guidance note 7)		ead	Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors	
Day	Start	Finish	1	Both	
Mon			Please give further details here (please read guida	nce note 4)	
Tue					
Wed			State any seasonal variations for performing play guidance note 5)	<u>s</u> (please read	
Thur					
Fri			Non standard timings. Where you intend to use the performance of plays at different times to thos column on the left, please list (please read guidanc	se listed in the	<u>r</u>
Sat				,	
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Films Standard days and timings (please read			Will the exhibition of films take place indoors or outdoors or both – please tick (please read quidance note 3)	Indoors	
	ce note 7)			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 4)	
Tue					
Wed			State any seasonal variations for the exhibition o guidance note 5)	<mark>f films</mark> (please	read
Thur					
Fri			Non standard timings. Where you intend to use to the exhibition of films at different times to those column on the left, please list (please read guidant)	listed in the	<u>or</u>
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Sun					

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Indoor sporting events Standard days and timings (please read guidance note 7)		nd ead	Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
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D

Boxing or wrestling entertainments Standard days and timings (please read		nd ead	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors	
guidan	ce note 7)		4		
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 4)	
Tue			-		
Wed			State any seasonal variations for boxing or wrest (please read guidance note 5)	ling entertain	ment
Thur					
Fri			Non standard timings. Where you intend to use to boxing or wrestling entertainment at different time in the column on the left, please list (please read to	es to those lis	sted
Sat					
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Live music Standard days and timings (please read guidance note 7)		ead	Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 4)	
Tue					
Wed			State any seasonal variations for the performance (please read guidance note 5)	e of live music	
Thur					
Fri			Non standard timings. Where you intend to use the performance of live music at different times to the column on the left, please list (please read guided to the column on the left, please list (please read guided to the column on the left, please list (please read guided to the column on the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please list (please read guided to the column of the left, please read guided to the column of the left, please read guided to the column of the left, please read guided to the column of the left, please read guided to the column of the left, please read guided to the column of the left, please read guided to the column of the left, please read guided to the column of the column of the left, please read guided to the column of the column o	those listed in	<u>r</u> 1
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Recorded music Standard days and timings (please read		nd	Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
guidance note 7)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ance note 4)	
Tue					
Wed			State any seasonal variations for the playing of r (please read guidance note 5)	ecorded music	2
Thur			- 		
Fri			Non standard timings. Where you intend to use the playing of recorded music at different times the column on the left, please list (please read guided of the column of the left).	o those listed	or in
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Performances of dance Standard days and timings (please read guidance note 7)		nd ead	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	,			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 4)	
Tue					
Wed			State any seasonal variations for the performance read guidance note 5)	e of dance (ple	ase
Thur					
Fri			Non standard timings. Where you intend to use the the performance of dance at different times to the column on the left, please list (please read guidance)	se listed in the	er È
Sat					
Sun					

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Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainmer providing	nt you will be	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read	Indoors	
Mon			guidance note 3)	Outdoors	
				Both	
Tue			Please give further details here (please read guida	ance note 4)	
Wed			-		
Thur			State any seasonal variations for entertainment of description to that falling within (e), (f) or (g) (ple note 5)	o f a similar ease read guidar	nce
Fri					
Sat			Non standard timings. Where you intend to use the entertainment of a similar description to that (f) or (g) at different times to those listed in the c please list (please read guidance note 6)	<u>falling within (</u>	<u>e),</u>
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors	
Day	Start	Finish	-		
Mon			Please give further details here (please read guida	Both	
			<u>piease read guida</u>	nce note 4)	
Tue					
Wed			State any seasonal variations for the provision of refreshment (please read guidance note 5)	late night	
Thur					
Fri			Non standard timings. Where you intend to use the provision of late night refreshment at different listed in the column on the left, please list (please	times, to those	se
Sat			6)	94.66.100	
Sun					

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Supply of alcohol Standard days and		nd	Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
timings (please read guidance note 7)				Off the premises	
Day	Start	Finish		Both	
Mon			State any seasonal variations for the supply of all guidance note 5)	<u>cohol</u> (please r	ead
Tue	· ·				
Wed			-		
Thur			Non-standard timings. Where you intend to use to the supply of alcohol at different times to those line on the left, please list (please read guidance note 6	sted in the col	or umn
Fri			-		
Sat			-		
Sun					

κ

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9). None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be open
Thur			to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Plea	se tick as appropriate	
•	I have enclosed the premises licence	\square
0	I have enclosed the relevant part of the premises licence	\boxtimes

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

Μ

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

As per the current premises licence conditions.

b) The prevention of crime and disorder

As per the current premises licence conditions.

c) Public safety

As per the current premises licence conditions.

d) The prevention of public nuisance

As per the current premises licence conditions save the amendments listed below:

1. All outdoor areas will be monitored periodically when regulated entertainment is taking place 2. Licensable activities will cease at 23:00h outdoors

e) The protection of children from harm

As per the current premises licence conditions.

Checklist:

Please tick to indicate agreement

 \square

 \square

 \boxtimes

 \square

 \square

 \square

- I have made or enclosed payment of the fee; or
 I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 11)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	RT RT
Date	21/12/2016
Capacity	Solicitor to applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

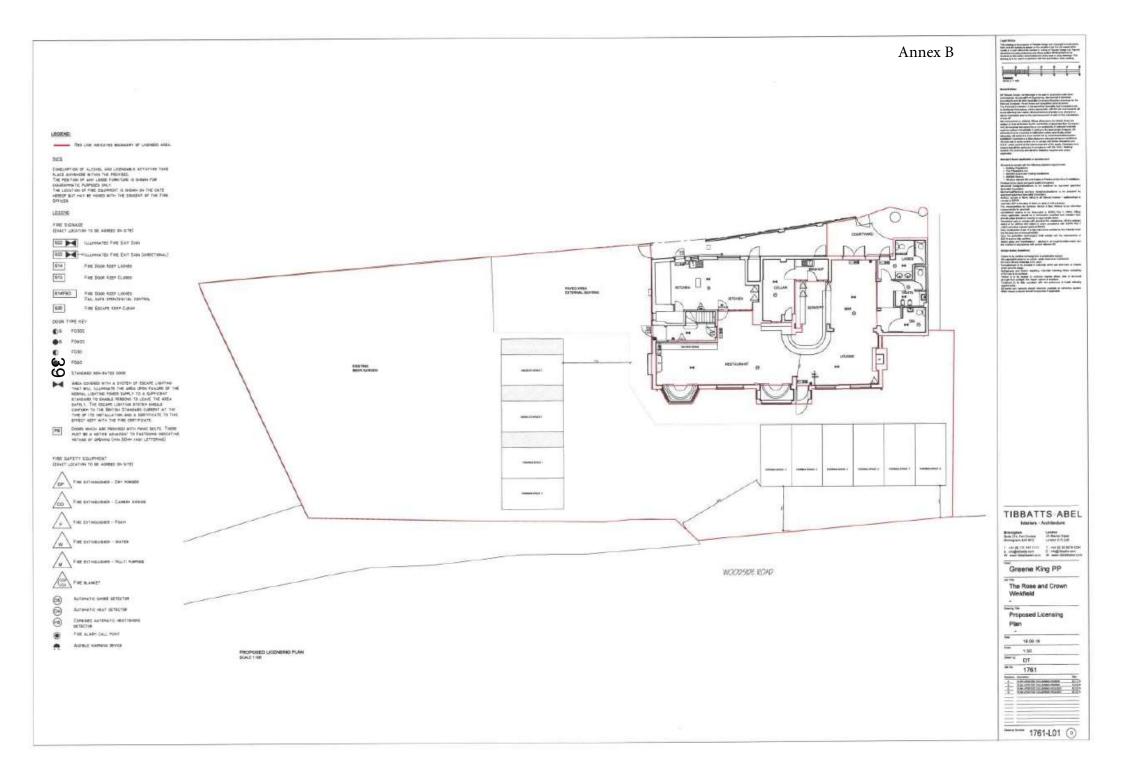
Signature	
Date	
Capacity	

Contact nam this applicat Rachel Kelly TLT Solicitor One Redcliff	s	ot previously read guidance	given) and a note 14)	address for c	orrespondence	e associated with
Post town	Bristol				Post code	BS1 6TP
Telephone number (if any)						
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)						

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

- 1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.
- 2. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.



LICENSING ACT 2003

PART A - PREMISES LICENCE

Granted by Bracknell Forest Borough Council as Licensing Authority

Premises Licence Number : LN/20050530

Part 1 – Premises Details

Postal address of premises :

Premises Name :	Rose & Crown Public House			
Address :	Woodside Road Winkfield Berkshire SL4 2DP			
Telephone Number :	01344 882051			
Where the licence is tir	ne limited the dates : N/A			

Where the licence is time limited the dates :

The licensable activities authorised by the licence and the times the licence authorises the carrying out of those activities :

Licensable Activities :	Authorised Times :	
Sale by retail of alcohol	Monday - Saturday: 10:00 - 00:00 Sunday: 11:00 - 23:00	
The opening hours of the premises :		· Saturday: 10:00 - 00:30 11:00 - 23:30
Where the licence authorises supplies of al whether these are on and/or off supplies :	On and off supplies	

Part 2

Name and (registered) address of holder of premises licence :

Name :	Greene King Retailing Limited		
Address :	Abbot House Bury St Edmunds Suffolk IP33 1QT		
Telephone Number :	01284 763222		
e-mail :	N/A		
Registered number of I	holder (where applicable) :	5265451	

Name and address of designated premises supervisor (where the premises authorises the supply of alcohol) :

Name : Ms Maureen Fielder Address : 5 Alexander Place Oxted Surrey RH8 0PE

Personal licence number and issuing authority of personal licence held by designated premises supervisor (where the premises authorises the supply of alcohol) :

Personal Licence Number : TAN Issuing Authority : Tan

: TAND/PERS/05/258: Tandridge District Council

Date: 27 May 2011

Licensing Team, Bracknell Forest Council, Time Square, Market Street, Bracknell, RG12 1JD Telephone: 01344 352000 Email: licence.all@bracknell-forest.gov.uk

LN/20050530 27/05/2011

Annex 1 - Mandatory Conditions:

- 1) No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
- 2) No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
- 3) Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
- 4) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. "Responsible person" means the holder of a premises licence, the designated premises supervisor under such a licence or any individual aged 18 or over who is authorised to sell alcohol by a licence holder or designated premises supervisor. An "irresponsible promotion" means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children:
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on
 - i) the outcome of a race, competition or other event or process, or
 - ii) the likelihood of anything occurring or not occurring;
 - e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
- 5) The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
- 6) The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

- 7) The premises licence holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
- 8) The responsible person shall ensure that
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
 - i) beer or cider: ¹/₂ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml; and
 - b) customers are made aware of the availability of these measures.

Annex 2 – Conditions consistent with the Premises Operating Schedule:

- 9) Non-standard timings of licensable activities : licensable activities may be provided from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).
- 10) The licensee shall ensure that all staff are trained on dealing with illegal activities and aggressive customers.
- 11) The licensee shall adhere to the BBPA, Portman Group on drinks strategy, the National Alcohol Harm Reduction Strategy Toolkit and other voluntary codes of practice.
- 12) The licensee shall ensure that the premises capacity levels do not exceed 150 persons.
- 13) The licensee shall implement an audited proof of age scheme.
- 14) The licensee shall provide external litter bins.
- 15) External lighting for the premises shall be installed and maintained.
- 16) The licensee shall conduct regular testing and certification (if appropriate) of all procedures, appliances and systems pertinent to safety within the premises.
- 17) The licensee shall implement and document a policy for the control of noise from the premises.
- 18) The licensee shall ensure that litter is regularly picked up from the outside of the premises.
- 19) The licensee shall maintain effective ventilation systems to prevent nuisance from odour.
- 20) The licensee shall employ sufficient staff and train them to secure the protection of children from harm.
- 21) Children shall only be on the premises between 10:00 and 21:30.
- 22) Children shall be accompanied by an adult.
- 23) The garden shall be closed by 23:00.

LN/20050530 27/05/2011

- 24) The doors and windows shall be closed by 23:00 except for access and egress, apart from New Years Eve when they shall be closed by 00:30.
- 25) Noise and vibration shall not cause a nuisance to near by residential premises.

Annex 3 – Conditions attached after a hearing by the Licensing Authority:

N/A

Annex 4 – Plans:

Attached

A DESCRIPTION OF C. P. PRINT 10010 a titula BEER GARDEN mannh up this too 2200

From:

Sent: 17 January 2017 17:56 To: Charlie Fletcher; Moira Gaw Subject: The Rose and Crown, Woodside Road, Winkfield, Windsor Forest, Berkshire

Dear Charlie

Further to our recent correspondence regarding the above.

As an immediate neighbour of this pub I would like the following representations to be taken into account when looking to alter the license of this venue:

1. No outside music events or beer festivals, music festivals or sales. Any music events inside the pub to be regulated and local residents notified within 7 days.

2. Any reduction in the parking to make way for diners/drinkers to be put forward to planning as this is a green belt area and planning should be sought.

3. All outside activity to cease at 23:00 hrs. Eating, drinking and talking included in this.

4. The smoking area is currently at the front of the building and closest to private houses. If this is moved to another side or the back of the pub it will be quieter and more agreeable to us on Woodside Road.

I would like to request that the above be taken into account and put before a Licensing Panel; however, I am out of the country on that date and would need for this to be presented by Proxy and would hope that this can be put forward on my behalf by the Council.

As previously mentioned, our concerns for the pub are based on previous tenants ... ie. an illegal book being run at this pub; and more recently lock ins and loud unruly behaviour from the clientele. Again, I reiterate we wish to support a local business that is in keeping with this Hamlet and feel it is the responsibility of the council to see that this is met.

The residents would have been happy to meet with Greene King and their Client to discuss our concerns and listen to what they have planned however, Greene King have not invited this.

Thank you for your support.

Kind regards

, Woodside Road, Windsor Forest, SL4

From:

Sent: 18 January 2017 12:07 To: Charlie Fletcher Subject: RE: Ref WK/201611673 Rose & Crown

Dear Sir

I would like to object to the proposal detailed in your letter of the 22nd December 2016 with respect to the extension /development of the Rose and Crown, Woodside Road, Winkfield, Windsor, SL4 2DP.

PUBLIC SAFETY

Woodside is a small area with narrow roads and with little parking facilities for the residents. A proposed 'larger trading area' and a new outdoor capacity to the rear will inevitably increase the volume of customers.

Currently there are only 10 or so parking spaces at the Rose And Crown and the increase in popularity over the past few years has created parking problems due to the overspill of cars and small coaches on to the public highway and on to the verges which were grass and now mud pits with deep ruts especially during party events and Ascot race days.

This is exacerbated by local horse boxes and delivery trucks passage being blocked and them having to find a way through with reversing being impractical/dangerous especially at weekends. This proposal will increase the current issue of SAFETY especially with the large children's play area /park fronting directly to the road.

In addition the proposed rear 'court yard' would be small and narrow being trapped by backing on to the kitchens and between a fence and should there be a fire escape would be restricted.

ENVIRONMENTAL NOISE (OPERATIONAL/ENTERTAINMENT)

Being a small hamlet the issue of open air entertainment (parties and bands) would expand the opportunity to encourage more clientele and annoying activities spoiling the current tranquillity of the area.

The expansion would also mean more meals with more extractor fans. (The current quantity of extractor fans into the late evenings is annoying)

Please take my concerns in to consideration before making a decision. -

Woodside Road Winkfield Windsor Berkshire SL4

-----Original Message-----

From: Sent: 18 January 2017 13:34 To: Charlie Fletcher Subject: Fwd: Proposed License Changes to Rose and Crown Woodside

Dear Charlie,

I had a telephone conversation with you yesterday re the above and as you suggested I am writing to you with my concerns.

My major concern is the proposed change to the Licensable area to include the entire outdoor area. I find this proposal extraordinary, Woodside as you are aware is a small Hamlet with 2 Public Houses, adjacent both the Public Houses are peoples homes barely feet away and to suggest that it would be acceptable to have an external Bar available until 11pm where you have families living in such close proximity is unacceptable and falls into the category of a licensing objective for public nuisance.

As you are aware parking is very limited at The Rose and Crown and with Woodside Rd being a single track Rd should the Rose and Crown have regular events outside, for example Live music/Beer festivals which were widely publicised and attracted large numbers surely that is a licensing objective for public safety issue, please also note there is no Public Transport available in the area, and the nearest Taxi Rank is Ascot station.

Surely there should be some consideration given to the location where this type of license should be applied and I feel very strongly for the reasons above that a small village like Woodside is totally inappropriate.

Kind Regards,

Woodside Rd, Woodside, SL4

Telephone Number

From: Sent: 18 January 2017 16:32 To: Charlie Fletcher Subject: Fwd: License Change to the Rose and Crown

Dear Charlie Fletcher

Re: Proposed License change to the Rose and Crown, Woodside

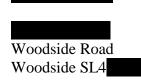
I have only just learned from neighbours about the proposed changes to one of my local pubs. I am surprised that I did not receive any formal notifications from Bracknell Forest BC about this matter, but I understand that I have until tonight to voice my concerns.

As you must know, Woodside is a very small area, made up entirely of houses except for two pubs in close proximity on a narrow part Woodside Road. We already have a bad car parking situation in that neither pub has a car park large enough to accommodate all the cars: at times I can hardly get past cars parked all along the verges of the road, and those houses and cottages immediately adjacent to the pubs have an even harder time. I have been told this is a "highways" matter, however I state it here as a preamble to my concerns about the licensing proposal.

The only reason I can see for the request to change the current licensing arrangements -ie to alter them in order to allow "outdoor bar facilities", is to cater for outdoor parties and events, and this I object to on the grounds that it would be a public nuisance to the surrounding area. This pub is on a very small road closely surrounded by houses and cottages who already suffer from the noise of parties and music played **inside** the pub, and the noise of people leaving, and car doors slamming at closing time. Adding an outdoor bar and event license is unfair to the residents of Woodside: it will allow, and it would attract more noise in a very small village, more cars in an already overly-congested lane. The indoor space of The Rose and Crown is adequate for most events and parties: we do not want bars dispensing alcohol and music live or taped, to be outside the pub.

I object strongly that it would be a public nuisance and hope you will not allow the proposed license change.

Sincerely,



Tel

Wells Cottages Woodside Road Winkfield Windsor Berkshire SL4

Charlie Fletcher Licensing Officer Bracknell Forest Council Time Square Market Street Bracknell RG12 1JD

18th January 2017

Dear Charlie

Re: Licensing Act 2003 Application to Vary the Premises Licence for the Rose and Crown, Woodside Road, Winkfield, Windsor SL4 2DR

I write with reference to the above application, your letter of 22nd December 2016 and my subsequent telephone conversation with you in the New Year.

My concerns regarding the changes to the licensing are; increasing the licensed area and the allowance of outdoor activities which includes live music.

- 1. The increased licensed area I understand to be, that it would be possible for the pub to set up a bar outside the actual building for the service of drinks, this could include a beer festival. This would increase the level of outside activity and as a result the level of noise for local residents. In the past this has been so loud as to not to be able to sit in your own garden in good weather and hold a conversation. I find this unacceptable.
- 2. Live music has been a problem with the last licensees, causing considerable disturbance to nearby residents and in fact audible for the whole of the hamlet of Woodside. I note that the police have now stipulated that such an event should be monitored by a nominated person every thirty minutes from the start and following the permitted closing time. This will be rather subjective monitoring as to what would be considered an unacceptable level of noise that would affect local residents as I presume that this would be monitored by a member of staff.
- 3. Whilst the problems with noise and late night disturbance from the punters at the Rose and Crown in the past have caused great distress to the residents, it took the intervention of yourself and others to partly resolve the problem. Local residents are keen that we do not need to go down that route in the future and that the new licensees appreciate that Woodside is a quiet rural hamlet and not a city centre where such previous behaviour may be expected.

Whilst I appreciate that not all these aspects come under your jurisdiction they do overlap with other departments and an appreciation by the council of the affect that a pub's disturbance can have on what is otherwise a peaceful and rural hamlet cannot be underestimated.

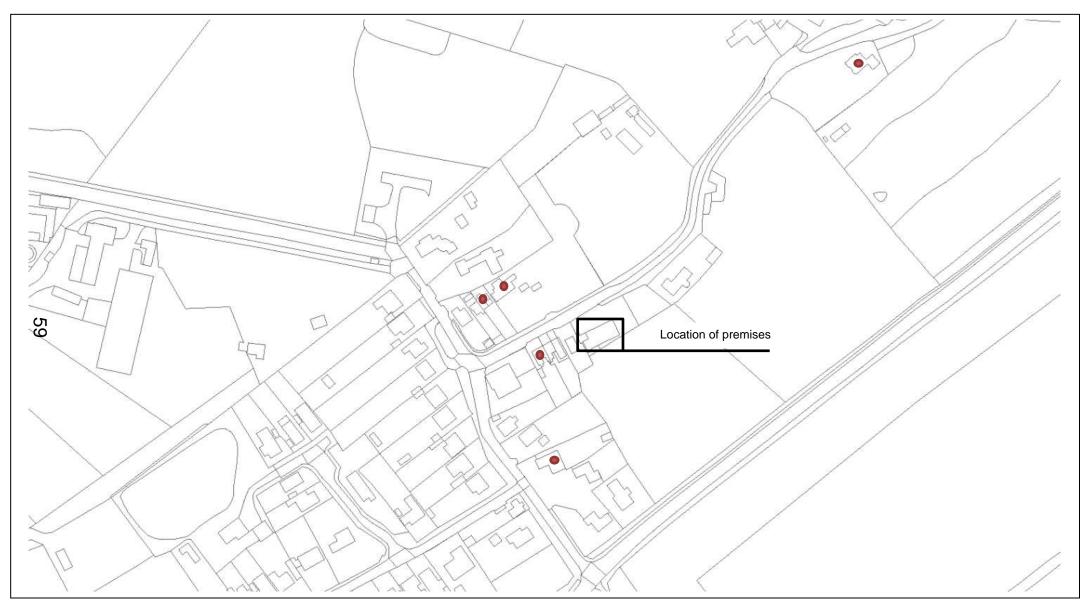
Woodside Road is very narrow and with several sharp bends where, in places, two cars cannot pass side by side. The traffic and associated parking from the two pubs has increased ten fold in the last few years causing great distress to myself when frequently I cannot even access my own drive. There has been no appreciation of this problem by the Rose and Crown. If there should be increased events and activities at the pub then it is inevitable that this will increase the need for parking. This should be a consideration for the new owners when planning the pub.

Whilst the renovation of the building will be good for the village the aspects of an increased licensed area and outdoor activities including live music would be adverse and to be a great concern to me. Whilst there are facilities for local residents to complain to the council about noise, unacceptable behaviour outside, including the road beside the pub from their punters, I feel that more should be done to prevent the need for us to have to complain and to have a good relationship with the new owners and licensees.

Yours sincerely



Cc Moira Gaw, Winkfield Parish Councillor



Map showing location of premises and location of residents who have made representations

Date: 19/01/2017

• = Location of residents who have made representations

Scale: 1:1500